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NOTICE OF MEETING
OVERVIEW AND SCRUTINY COMMISSION
23 NOVEMBER 2006

TO: ALL MEMBERS OF THE OVERVIEW AND SCRUTINY COMMISSION

You are requested to attend a meeting of the above Commission on **23 November 2006 at 7.30 pm** in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the attached agenda.

Alison Sanders
Director of Corporate Services

Members of the Overview and Scrutiny Commission

Councillor Sargeant (Chairman)
Councillor McLean (Vice-Chairman)

Councillors Beadsley, Mrs Birch, Browne, Earwicker, Edger, Harrison, Leake, Thompson, Worrall and Vacancy

Substitute Members of the Committee

Councillors Adams, Baily, Jones, Kendall, Mrs Pile and Mrs Shillcock

EMERGENCY EVACUATION INSTRUCTIONS

If you hear the alarm:

- 1 Leave the building immediately**
- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**



THE OVERVIEW AND SCRUTINY COMMISSION
23 November 2006 (7.30 pm)
Council Chamber, Fourth Floor, Easthampstead House, Bracknell.

AGENDA

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| 1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS
To receive apologies for absence and to note the attendance of any substitute members. | |
| 2. MINUTES AND MATTERS ARISING
To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 14 September 2006. | 1 - 6 |
| 3. DECLARATIONS OF INTEREST AND PARTY WHIP
Members are required to declare any personal or prejudicial interests and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting. | |
| 4. URGENT ITEMS OF BUSINESS
Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent. | |

AUDIT AND INSPECTION

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| 5. EXTERNAL AUDIT - 2005/06 ANNUAL REPORT ON GOVERNANCE
To consider an External Audit report to those charged with governance. | 7 - 18 |
| 6. INTERNAL AUDIT HALF YEARLY ASSURANCE REPORT
To consider a summary of Internal Audit activity during the period April 2006 to September 2006 from the Head of Finance. | 19 - 28 |
| 7. RISK MANAGEMENT AND REGISTER
To receive a progress report on the Risk Management Strategy presented to the Executive on 19 September 2006. | 29 - 46 |

PERFORMANCE MONITORING

- | | |
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| 8. CORPORATE PERFORMANCE OVERVIEW REPORT
To consider the first Chief Executive's Corporate Performance Overview Report for quarter one (April-June) of the 2006/07 financial year. | 47 - 88 |
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9. **UPDATE ON IMPLEMENTING BEST VALUE REVIEW OF TRANSPORT**

The Executive Member for Leisure and Corporate Services to report back on the Best Value Review of Transport, and to receive a verbal update from the Head of Finance.

10. **ANNUAL PROGRESS REPORT ON ALL OF US (COMMUNITY COHESION STRATEGY)** 89 - 92

To consider a report by the Director of Corporate Services on the progress made in implementing the three year Community Cohesion Strategy – All of Us.

11. **ANNUAL REPORT ON PROCUREMENT 2006** 93 - 110

To consider a report by the Director of Corporate Services on the progress being made on developing the procurement function, the savings being made and the future programme.

OVERVIEW AND POLICY DEVELOPMENT

12. **OVERVIEW AND SCRUTINY WORK PROGRAMME** 111 - 112

To review the Overview and Scrutiny work programme for the remainder of the 2006-2007 Municipal Year.

13. **OTHER OVERVIEW AND SCRUTINY ACTIVITY**

To consider other overview and scrutiny activity including updates from Panel Chairmen.